



# Hatfield College

## Durham University

### 2023/24 Hatfield Bursary Scheme Terms and Conditions

These Terms and Conditions cover Hatfield Bursaries awarded between 1 September 2023 and 21 June 2024.

#### 1. Background and Eligibility

1.1 New full-time home\* undergraduate students at Hatfield College who started their degree programme in 2019/20 or later, who are being charged a tuition fee of £9,250\*\*, and who did not have a previous degree recorded in the University's student records system as at 1 September 2022.

Household Income	Hatfield Bursary
Less than £30,000	Full
Between £30,000 and £47,200	Part

1.2 The University may class students as starting in one academic year while Student Finance England (or equivalent) classes them as starting in a previous year. When this happens, the University classification will be used for the purpose of awarding Hatfield Bursaries.

1.3 Hatfield Bursaries will be awarded if students:

- have applied to Student Finance England (or equivalent) for statutory support;
- are eligible to receive statutory support;
- have consented to share the household income data provided to Student Finance England (or equivalent) with Durham University;
- have a household income of less than the amounts specified in 1.1 above;
- are in attendance on 16 October 2023.
- do not have a previous degree recorded in the University's student records system as at 1 September 2023.

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\*Home Students are students who are charged the home tuition fee of up to £9,250 and who have been classed by Student Finance England (or equivalent) as Home students. These students may have been classed by the University as European students. Students who have been classed by Student Finance England (or equivalent) as Home students but who have been classed by the University as Overseas students are not eligible to receive a Hatfield Bursary.

\*\*Or equivalent year abroad/industrial placement fee, or proportion thereof in the case of students suspending their studies or returning to study after a period of suspension.

- 1.4 Students on a year abroad or an industrial placement will receive Hatfield Bursaries as set out above.
- 1.5 Students studying a part-time course are not eligible to receive Hatfield Bursaries. Students who have been granted a concession to study a full-time course on a part-time basis are eligible to receive the Hatfield Bursary.
- 1.6 PGCE students are not eligible to receive Hatfield Bursaries.
- 1.7 Students' eligibility for Hatfield Bursaries will be based on their household income as assessed by Student Finance England as at 1 September 2023, or the first day of the Durham University academic year if the household income is lower at this point, or as at the date of their first means-tested assessment by Student Finance England (please see Section 4 below for information on reassessments).

## 2. Definitions

- 2.1 *In attendance* means having a registration status of RE on the Durham University student record system.
- 2.2 *Household Income* in 2023/24 is (broadly speaking) the gross annual taxable income of the student in the current academic year, minus any income from part-time work, plus the gross annual taxable income of the adult(s) on whom the student is financially dependent from the 2021/22 tax year. It is calculated by Student Finance England (or equivalent).

## 3. Payment of Hatfield Bursaries

### Students Who Started Their Studies in 2023/24

- 3.1 Payment of the costs of the items included in the Full or Part Hatfield Bursaries will be made by the Hatfield Trust via Hatfield College on behalf of the student concerned.

Hatfield Bursaries 2023 comprise the following items, which are all one-off payments for the duration of a student's course, except the Ball tickets:

#### **Full Hatfield Bursaries:**

Junior Common Room (JCR) Levy	£220
Hatfield Association membership	£25
Hatfield Trust Parent & Family Fund Donation	£20
Academic gown	£60
Induction Week wristband	£30
Gym	£45

Ticket for Lion in Winter Ball at Hatfield College – one Entertainments ticket each year, and one ticket including Dining in either 3<sup>rd</sup> or 4<sup>th</sup> year of course.

## **Part Hatfield Bursaries:**

Junior Common Room (JCR) Levy £220

- 3.2 Please note that no 2023/24 Hatfield Bursaries will be paid after 21 June 2024.
- 3.3 Please note that students taking exams at the end of the academic year without going through the registration process are not entitled to Hatfield Bursary payments.
- 3.4 Please note that students on a Full Hatfield Bursary who suspend their studies for a period including an Epiphany Term will not be eligible for coverage of the cost of a Lion in Winter Ball ticket during that term.

## **4. Reassessments**

- 4.1 From time to time students' household incomes are reassessed by Student Finance England (or equivalent). If the assessment is classed by Student Finance England (or equivalent) as an initial assessment (i.e. if the student was previously non-means-tested), the student will become entitled to receive the Hatfield Bursary appropriate to their household income.
- 4.2 If the reassessment is done after 1 September, but before the first day of the academic year (2 October 2023), the Hatfield Bursary appropriate to the lower household income will be awarded.
- 4.3 If the assessment is classed by Student Finance England (or equivalent) as a reassessment the student will not become entitled to receive a Hatfield Bursary.
- 4.4 If there has been a mistake by Student Finance England (or equivalent) which has led to a reassessment the affected student must submit evidence to the Financial Support Office, who will inform Hatfield College of the outcome, which may result in the award of a Hatfield Bursary appropriate to the student's correct household income.
- 4.5 Students whose household incomes change and who are in need of financial support as a result should make an application to the University Hardship Fund. Please note that students are not automatically in need of financial support if their household incomes change; they are only in need of financial support if their own income is less than a reasonable level of expenditure for their personal circumstances.

## **5. Interpretation of Terms and Conditions**

The Master of Hatfield College shall make the final interpretation of these Terms and Conditions in cases of doubt or omission.

## **6. Contact Details**

If students have any queries about the Hatfield Bursary Scheme they should contact the Hatfield Finance Office: [hatfield.finance@durham.ac.uk](mailto:hatfield.finance@durham.ac.uk)

16 August 2023